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CENTRAL INTELLIGENCE AGENCY
Personnel Division (O)

LIST OF EMPLOYEES SCHEDULED FOR PERIODIC STEP-INCREASES

DEPUTY DIRECTOR Date of
OFFICE FOR ADMINISTRATION Preparation 9 October 1953

The following-named individuals are scheduled to receive the periodic step-increases on the dates shown provided they meet the requirements of satisfactory service and conduct and have not had leave without pay in excess of 80 hours during the waiting period.

It is not necessary to notify the Personnel Division of individuals listed below whose performance and conduct are satisfactory. Reports of unsatisfactory performance are DUE in the Personnel Division Room 107, North Building NOT LATER THAN 23 October 1953. The listing may be retained for your file. (See supplemental instructions on reverse of this page.)

NAME	Proposed eff. DATE of Step-Increase	NAME	Proposed eff. date of Step-Increase
25X1A9a [REDACTED]	10/25/53		

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~~No Change In Class. ☐~~
~~☒ Declassified~~
~~Class. Changed To: TS S C~~
~~Auth.: HR 70-2~~
~~Date: 12/28/78 By: 033~~

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Document No. 5
No Change In Class. ☐
☒ Declassified
Class. Changed to: TS S C
Next Review Date: _____
Auth.: HR 70-3
Date: 12/28/78 By: 033